

GEDDINGTON, NEWTON AND LITTLE OAKLEY PARISH COUNCIL
MINUTES OF THE MEETING HELD ON 12th MARCH 2018

MEMBERS PRESENT:

Councillors N Batchelor (Chair), P Goode, C Buckseall, A Gordon, M Rowley, T Bailey, D Watson, J Padwick, D Rushton

APOLOGIES:

S Wenbourne, P Berry,

146/18 DECLARATIONS OF INTEREST

Cllr Rowley (CEO of GVFB) – for matters arising- agenda item 149/18 action 6.

147/18 CO-OPTION

The co-option item to be carried forward to the April 2018 meeting.

148/18 PUBLIC SESSION

No members of the public were in attendance.

a) Police Report / Crime figures

The clerk reported that the only police crime figures on the Police.UK website are as follows:-

1 x crime on or near Chase Hill – Jan 2018 – burglary.

1 x crime on or near Chapel Lane – criminal damage and arson.

It was noted that the Police had already relayed that the information on the website is not up to date by approximately one month. However, no councillors were aware of any crime in February. The reported incident recorded as Chapel Lane was actually in Queen Street.

Cllr Good reported that of 46 incidents in Geddington, there appeared to have been no follow up. Some incidents concerned ASB (and therefore there would be no follow up) but there were 32 burglaries/ thefts and one criminal damage and arson in Priory Court, with a 0% clear up rate on the named crimes.

ACTION 1: Cllr Batchelor will contact Jane Calcott regarding any interest as to a Neighbourhood Watch Co-ordinator.

b) Questions from the public

No members of the public were present.

c) Reports from County and Borough Councillors

County Council report.

Cllr Victoria Perry was not present but had emailed that she would report back after the Inspectors report on the 16th of March concerning NCC.

She also relayed that only category 1 potholes will be dealt with under the s.114 which will cause a problem for the roads in Geddington which are bad in areas.

Cllr Padwick queried what would happen if no money was available for road maintenance from April. It was thought that again, only category 1 repairs will be carried out. Cllr Bailey reported that he had been told that category 1 repairs would be carried out within five working days and category 2 within four months when he reported the potholes on the approach to Little Oakley.

Cllr Padwick wondered if it was the beginning of having to take responsibility for the safety of the roads in the area.

Borough Council report.

Cllr Rowley reported that the KBC budget had been set. There was no increase in the KBC element of the council tax and no decrease in frontline services.

The Council has been buying properties and leasing them out to residents and this scheme is going well.

He added that KBC is also waiting for the NCC Inspectors' report which will be made public on 16th March.

Cllr Goode said that that Eskdaill Street one way system was currently under consultation, but trees had already been chopped down. Cllr Rowley replied that budgetary considerations had led to the trees being chopped down already, but they would be replaced further back if the scheme does not go ahead. Cllr Goode said that the consultation exercise appears to be more input than consultation.

149/18 MINUTES OF THE LAST MEETING

a) Approval of Parish Council monthly meeting Minutes – held 12th February 2018.

The Minutes were approved by Cllr Batchelor, seconded by Cllr Gordon, agreed by all councillors present to be a true record.

b) Matters arising; outstanding actions.

Action 1-February 2018: (Police issues) Cllr Goode to send the text to the clerk and the appropriate email to be sent to Inspector Mead. This had been sent shortly after the February Parish Council meeting but no reply had been received.

ACTION 2: The clerk to send a brief email to Inspector Mead, stating that the councillors would welcome a response before the April meeting.

Action 4-February 2018:- The Clerk to contact KBC Planning to source further information. Councillors noted that the information sent by KBC was not very useful.

ACTION 3:- Cllr Goode to send the web link to Cllr Batchelor regarding a helpful planning summary he had found, to review the information before being sent out to all. (Note: the web link was sent out directly to all).

Action 6 - -February 2018: (bench price difference): - Cllr Rowley declared an interest in the report back of this agenda item, regards the GVFB. The GVFB have reported that they did not ask for the bench to be provided: the people organising the quiz nights had requested

this. The officers will look at it, but it will not be until June now. They had also reminded the councillors that they had / are cleaning the footpath thus saving the Parish Council money by doing that.

Cllr Watson proposed that the difference should be paid by the Parish Council, seconded by Cllr Padwick, agreed by all councillors present except for Cllr Rowley who had declared an interest.

Action 7 - -February 2018: siting of Newton notice board: Cllr Watson reported that the Newton board to be sited one yard in from the brick wall, in the same location.

It was also stated at this point that the Geddington notice board be sited in front of the fence by the recreation field (on opposite side of the path to the existing bye-law notice), between the two benches and six inches from the fence.

Action 8-February 2018:- The Clerk to order the I.T. for the Village Hall as per the list provided at the January meeting.

The projector can be ordered even though the requirements for the village hall have had to change.

ACTION 4: The Clerk to order the projector

The I.T. requirements for the Village Hall need to be reworked and a new quote is needed. Cllr Rowley informed councillors that the revised requirements allow for two options. Either broadband to be installed in the village hall, or permanent use of the cricket Club – it would need to be switched on permanently.

ACTION 5: The Clerk to write to the Cricket Club asking if they are happy to give formal assent that the Village Hall can use their connection. It would however need to be switched on permanently with one or two councillors needing to know the password.

Action 10-February 2018:- The Clerk to write a letter of complaint to NCC who will forward it to Kier (concerning the marking of the double yellow lines). Councillors queried as to are the lines legal yet?

ACTION 6: The Clerk to write to Ian Boyes or Sarah Barnwell to find out if they are legal yet.

Action 11-February 2018:- Cllr Rowley to bring the Newton entrance improvements documentation and feasibility study to the next meeting.

ACTION 7: Cllr Rowley will try to do this for the April meeting.

Action 12-February 2018:- Cllr Batchelor to provide a template for the next meeting costings/ feasibility study).

ACTION 8: Cllr Batchelor to bring this to the April meeting.

PLANNING

a) KBC Decision notices

No decisions have been received.

b) Planning Applications

Cllr Rowley abstained from taking part in this section of the meeting.

KET/2018/0138 - Mrs C Tebbutt, 9 Skeffington Close, Geddington. Single storey rear extension. No objection, proposed by Cllr Goode, seconded by Cllr Gordon, all councillors (except for one abstention) in favour.

KET/2018/0045 - Mrs J M Pearce, Sherwood Lodge, 36 Queen Eleanor Road (land ad), Geddington. 1 x dwelling, outline application. Councillors had no objection to this application. Proposed by Cllr Gordon, seconded by Cllr Padwick, all councillors (except for one abstention) in favour.

*KET/2018/0129 - Mr & Mrs Temple, 4-10 Newton Road (land rear of), Geddington – non-material amendment, **and***

KET/2017/0491 Mr & Mrs Temple, (Demolition of garages and shed and erection of 1 no. bungalow): Footprint reduced and minor glazing revisions. No objection, proposed by Cllr Goode, seconded by Cllr Gordon, all councillors (except for one abstention) in favour.

KET/2018/0152, Mr B Ward, Newton House, Newton. Replacement windows and doors, Listed Building Consent Application. No objection. Proposed by Cllr Gordon, seconded by Cllr Watson, all councillors (except for one abstention) in favour.

150/18: PARISH PLAN

a) Traffic issues

Cllr Padwick said that drainage and street lighting has been discussed over the past two meetings hence traffic issues being the agenda item for this meeting. However, he proposed that this should be discussed at the April meeting so that the new proforma can be sent out.

Cllr Padwick asked if any progress had been made concerning Newton Road junction. Cllr Rowley stated that there was no further update at this stage.

Cllr Padwick reminded councillors that it was not yet clear whether the yellow lines are now legal, so that parking infringements can be re-enforced.

ACTION 9: The clerk to contact Sarah Barnwell or Ian Boyes.

CORRESPONDENCE

151/18: CPRE Campaigns – 14.2.18

- 152/18 Neighbourhood Alert – Local Identified Priorities – 17.2.18
- 153/18 Kerri Llewellyn – Library Plus mobile library news– 21.2.18
- 154/18 Newsletters.
 - Weekly Rural News Digest 12.2.18
 - “ “ 19.2.18
 - “ “ 21.2.18
 - “ “ 5.3.18
- Rural Vulnerability Services – Broadband – 14.2.18

No issues were raised relating to any of the above correspondence issues. An email had been received from Northampton Radio after the agenda had been circulated, asking for input from any resident who had been involved in some way with the Easter floods of 1998. An informal chat session was going to be held at the end of March in Thrapston. Cllr Rowley said that the most likely residents with the knowledge required would be Jerry Lee, Paul Richardson, Jim Harker or David Watson.

ACTION 10: Cllr Rowley to send contact details for Jerry Lee, and the Clerk to then forward the email to him.

155/18: FINANCE

Community account statement	as at 16.2.18	£19,045.01
Business Saver account	as at 16.2.18	£10,728.64

a) **Accounts received**

None

b) **Accounts for payment**

Zurich Insurance	£468.28	PC insurance for 12 months.
The Parish notice board company	<p>Invoice received 7.3.18 for £1602.00, despite the clerk being assured (twice) that the total charge would be £1686.00. Original cheque may have to be cancelled (not sent, I still have it) and a new cheque written.</p> <p><i>£1,686.00 Confirmed 9.2.18 that £1,405.00 + £281.00 VAT needs authorizing for delivery and installation of the two notice boards. Exact siting of new place of the Geddington board and a possible new site for Newton board to be confirmed.</i></p>	
Parish Clerk	£969.20	salary ¼ yr Jan – Mar 18
“ “	£242.20	PAYE Jan – Mar 18 pd to HMRC 9.3.18 on AC's debit card
“ “	£60.00	Agreed ¼ ly depreciation Jan – Mar 18
“ “	£4.48	Expenses - stamps.

It was agreed that a new cheque be written for the Parish Notice Board Company for £1602.00 and the previous cheque of £1686.00 be cancelled. The Clerk asked for confirmation that no details had changed for the PC insurance for the next 12 months; councillors were satisfied that the details were still relevant. All payments were then approved to be paid – proposed by Cllr Batchelor, seconded by Cllr Gordon, agreed by all councillors present.

c) Financial Standing Orders – to be reviewed in March and April prior to the AGM.

It was agreed that this will be added as an agenda item to the April agenda.

ACTION 11 The Clerk to circulate the finance document in advance of the April meeting so that all councillors can have input as to if any amendments are needed. This item to then be added to the April Agenda.

One amendment was raised in the meeting which will be added to any other amendments that are required.

ACTION 12: The Clerk to check against the old financial regulations to make sure there have been no omissions to the current finance regulations.

156/18: ANNUAL REVIEW OF RISK ASSESSMENT.

This had been added to the agenda as the Clerk had been advised that it should be reviewed yearly.

The current risk from the berm is already stated in the document.

Recreation field – It was queried as to would this be the Parish Council’s responsibility if there was an accident. Councillors were informed that management of the land lies with the Village Hall Committee. If the recreation ground is booked for an event then the organisers need to provide their own insurance. If the Village Hall does not comply with ensuring the insurance is in place and any other conditions are met then responsibility for any accident would be the responsibility of the Parish Council, in the context of the Parish Council’s public liability insurance.

Cllr Gordon said that the Village Hall ask for the insurance document but they do not get a copy sent to them or assurance in writing that it is in place and up to date.

ACTION 13: Cllr Gordon will convey this discussion to the Village Hall Committee.

Cllr Padwick asked if the written procedures are in place yet for flooding issues.

ACTION 14: Cllr Buckseall will put the procedures into the draft Local Flood Plan.

There is also a risk of falling trees on the Stone pit land. Cllr Rowley said that one tree had fallen two metres from the fire station.

However, councillors examined the present documents and were happy with the current risk assessment, although the date now needs updating.

ACTION 15: The Clerk to amend the date stated on the Risk Assessment document to today’s date – proposed by Cllr Rowley, seconded by Cllr Bailey, all those present were in favour.

157/18 : ENVIRONMENT & RECREATION.

a) Grit Distribution/Snow Clearance in villages

Cllr Watson said that there is no gritting carried out in Newton, even to the access road. Two grit bins are in place, by the junction into the village and by the telephone box. Another bin is needed however.

Cllr Rushton thought that the grit bins need to have a sign stating that the grit is for public not private use.

Cllr Batchelor wondered if the Village Plan should refer to gritting and snow clearance. It was felt however that advice may be needed as to this – as to clearing it and then possibly somebody slipping on it – would it then be your responsibility?

Cllr Rowley said that the decision had to be made first of all as to was the Parish Council going to start buying grit. If they were, investment in a pusher for the footpaths would need to be considered. (cars move the grit around on the roads). Cllr Watson added that in Newton one or two residents go out where necessary to grit.

Cllr Padwick asked if we could get a cost for the bins and one ton of grit. Cllr Rowley will find out how much KBC pay. Cllr Padwick felt that provision of the grit and bins by the Parish Council would encourage community responsibility.

It was felt that it would be worth trying for a year and seeing what happened.

b) Grass Verges/Paths between Geddington and Kettering Cllr Goode/ Batchelor

It was queried as to why the maintenance work had stopped short of the Weekley roundabout. Cllr Goode stated that on the workmen’s job sheet it was marked that they needed to go up to the sewage works. The GVFB would not be able to clear a further stretch, up to the sign where the metal barrier is on the grass, partly because the

maintenance had been carried out by using a mini digger, and with traffic lights being used.. Highways would carry out work on a further stretch but the Parish Council would have to pay for this. Any work would only go up to the parish boundary, and NCC would not carry out the further work because of the s.114 limitations.

It was noted at this stage that no reply has been received to the letter sent to the Bowls Club Secretary (Mrs Jo Johns).

ACTION 16: The Clerk to check that this is an up to date name and address.

NEWTON

No issues

LITTLE OAKLEY

Only issue raised was the amount of potholes, which Cllr Bailey was informed should be reported to Street Doctor.

AOB

a) Trees on the top border of the Stone Pit Land.

A letter has been received from John Goodall on behalf of the Youth Club, concerning tree cut back or winter clearing of the leaves in the stone pit ground.

The trees at the top end of the site were cut down to a safe level comparatively recently but have since regrown. The Youth Club has asked if the branches can be cut back again or if the Parish Council will take on responsibility for annual winter clearing of the leaves.

Cllr Rowley said that the Youth Club only pays for the footprint of the building. Cllr Batchelor said that if the Parish Council agrees to carry out the requested work then the Parish Council would need to start charging a service charge. If the car park is used as part of the Youth Club facilities then this needs to be reflected in the rent charged. The only responsibility that the Parish Council has is to make sure that the trees themselves are safe..

ACTION 17. The Clerk to write a letter to the Youth Club and send it to Cllr Batchelor.

b) In reply to a query, Doug Hodgkinson had sent an email dated 10.3.18 concerning water surge problem in Bridge Street.

He suggested that to avoid the storm water surge problem that NCC be asked to regularly clear it. However, NCC will not do this because of s.114. He also suggested that a larger pipe be installed. Cllr Rowley said that this had been requested, but since NCC took over the responsibility they are not interested in carrying out this work. Some remedial work was carried out to try and help the run off, but in the “no man’s land” area some water comes out via a pipe, some goes underground. It would apparently cost over a five figure sum to replace the pipe in Wood Street / West Street with a hundred yard minimum stretch required. Cllr Rowley added that the issue was manageable at the present time.

As part of the flood plan an inspection of the pipe needs to be carried out – the end of it can be seen from the river. The grill for drainage from the recreation ground will be blasted at the next practice for The Squirt.

c) **Cllr Wenbourne had sent an email on 12 March 2018** asking the following “In Grange road opposite where Angus and Ester live there is a shrubby hedge that is so over grown people are having to step into the road. Could the PC send out a request to the occupiers to arrange for it to be cut back to a safe level “. Cllr Gordon said that he would have a word with the residents.

ACTION 18: Cllr Gordon to action the above point.

ITEMS FOR NEXT MONTH'S AGENDA

The project draft template for each of the individual projects need to be sent to Cllr Batchelor so that they can be kept in one place. He will then send them to Cllr Rowley who will be able to input regarding tendering, and to Cllr Goode for general input.

There being no other business, the meeting closed at 9.38pm.