

GEDDINGTON, NEWTON AND LITTLE OAKLEY PARISH COUNCIL
MINUTES OF THE MEETING HELD ON 14th MAY 2018

MEMBERS PRESENT:

Councillors N Batchelor (Chair), M Rowley, P Goode, C Buckseall, A Gordon, J Padwick, D Rushton, S Wenbourne.

It was noted before the meeting commenced, that information had been given out at the beginning of the AGM, relating to Cllr Gordon. Cllr Gordon has resigned from the Parish Council because of personal circumstances, and tonight will be his last meeting.

Cllr Batchelor wished to thank Cllr Gordon, on behalf of all the parish councillors, for his 35 years of contribution as a parish councillor, including a period as Chair. He reiterated that his contribution had been invaluable.

Cllr Watson was unable to attend the meeting, but wanted it to be conveyed that he would very much have liked to have been at the last parish council meeting that Angus will be present at as a councillor. He asked for thanks to be given from him for the sterling work he has done for the village, for the Parish Council, for planning in particular, and for the vast knowledge that he has built up which has helped the Parish Council enormously.

APOLOGIES:

Councillors P Berry and D Watson

05/19 DECLARATIONS OF INTEREST

Cllr Rowley declared an interest in update of actions from previous meeting (*Action 7, 9.4.18*).

06/19 PUBLIC SESSION

Two members of the public were present.

a) Police Report / Crime figures

The clerk reported that the police crime figures on the Police.UK website were as follows:-

March 2018 - Geddington

1 x ASB - crime on or near Kettering Road - no other details

1 x violence/ sexual offences - on or near Slade Close - "unable to prosecute suspect".

1 x violence/ sexual offences - on or near Newton Road.

No crimes reported for Newton or Little Oakley.

b) Questions from the public

i) Parking in Queen Street.

Cars are being parked in Queen Street by the brook, on the recreation field side. It is often difficult to access the bridge as a result: if there was a fire in the centre of the village emergency vehicles would not be able to access the village easily. The parking also impacts on local residents.

Noted that yellow lines (bridge side) could be considered.

Also noted that a lot of people ask where the village hall car park is.

ACTION 1: The clerk to send a request to Highways for a village hall sign.

Cllr Rowley added that he is conducting a walkabout with KBC Chief Executive in just over a week and he will highlight the parking issues and the need for a sign.

ii) Litter

Reported that there is a lot of litter by the brook. There is one bin in this area – this fills quickly then rubbish is piled up by the side of it.

ACTION 2: Cllr Rowley to request the bin to be emptied (email request sent to KBC whilst it was being reported).

iii) Human waste.

Reported as being seen in the brook and surrounding area. Cllr Batchelor informed the residents that the Parish Council is now by-passing Anglian Water and going straight to the Environmental Agency. Anglian Water are breaking the law, and the pumps are inadequate. He said that they are being asked to state that there is a problem and what they will inform Anglian Water must be done. If Anglian Water do not respond, the next step is to go to Ofwat.

The residents stated that next time they will film the offending waste before telephoning Anglian Water.

iv) Current policy of dogs in the recreation field – should it be maintained?

This was an agenda item (see 08/19) but discussed within the public session at residents' request.

c) Reports from County and Borough Councillors

County Councillor.

No report received

Borough Councillor

Confirmed that NCC are in a mess, and each borough council has to put forward a proposal by end of August 2018 – the solution to be more than one unitary authority, and less than three. Each borough can only be in one proposal

KBC currently has three dog wardens. When traffic issues are de-criminalised, the dog and traffic wardens will do both of these functions.

07/19: MINUTES OF THE LAST MEETING

a) Approval of Parish Council monthly meeting Minutes – held 9th April 2018.

The Minutes were approved – proposed by Cllr Padwick, seconded by Cllr Goode, agreed by all councillors present to be a true record.

b) Matters arising; outstanding actions.

Action 1- 9.4.18: The clerk to write to Boughton Estates to request their attendance at the May monthly meeting , to ask why this is happening and what support will be given to residents (some leases will not be renewed) .

The Boughton Estates Officer who has replied is not the correct person for the requested meeting.

ACTION 3 - The Clerk to request if she can bring someone from the Scottish office, preferably the person who addressed the Grafton, Weekly and Warkton meeting.

Action 2 – 9.4.18: The clerk to contact Sarah Barnwell or Ian Boyes to ask for a date as to when the re-painting of the lines will take place (Rockingham Road roundabout).

ACTION 4: The Clerk to chase again for a reply, and tell her that it also needs re-surfacing.

Actions 3 & 4 – 9.4.18: – does the Parish Council put broadband in the Village Hall or not? Cllrs Batchelor, Rowley and Rushton to have a discussion before the next meeting.

ACTION 5: The Clerk to add this issue to the next agenda again.

Action 5 – 9.4.18: It was noted at this stage that no reply has been received to the letter sent to the Bowls Club Secretary (Mrs Jo Johns). The letter to be re-sent to Bob Austin.

Action 7 – 9.4.18: The Clerk to check with Sarah Barnwell as to is verge parking not illegal and therefore would double yellow lines not be considered (Grange Road/ Skeffington Close corner).

Cllr Rowley had declared an interest in this issue. Double yellow lines would be 25 metres from the corner of the two roads, so would be meaningless and not fulfil the purpose for which they were being considered. It was noted that residents want hard standing but this would cost £35,000 as drainage would be needed.

Action 10 – 9.4.18: Cllr Padwick will talk to the secretary at the school, with the idea that publicity could be generated if some posters could be devised and then be displayed (re. 20 mph area)

ACTION 6: Cllr Padwick has made initial contact, Cllr Rowley will further contact the school.

Action 11 – 9.4.18: Cllr Berry will look at the draft version flood plan once he receives it from Cllr Buckseall.

ACTION 7: To be sent by Cllr Buckseall (not sent as at the May meeting).

ACTION 12- 9.4.18: The Clerk to ask Anglian Water for a definitive explanation as to the flooding event of 10.3.18. Was there a diagnosis of the day and what are Anglian Water planning to put in place for the future? A simple plan of the pipe work to be requested as well. To be viewed / have input by Cllrs Batchelor and Berry before being sent.

One letter to Environmental Agency and Anglian Water has been sent. A further letter may be needed.

ACTION 15 – 9.4.18: Cllr Batchelor will speak to Cllr Rowley regarding what would need to be carried out at Borough Council level. (naming of a footpath).

ACTION 8: In his capacity of CO for the Fire Brigade, Cllr Rowley will ask the relevant KBC officer what the process is for naming a footpath for either The Chase or through the meadow.

c) Approval of Full Parish Council Special Meeting Minutes – held 26th April 2018

The Minutes were approved – proposed by Cllr Goode, seconded by Cllr Wenbourne, agreed by all councillors present to be a true record.

d) Matters arising; progress on agreed actions.

There were no actions outstanding

PLANNING

a)KBC Decision notices

KET/2018/0998 - 26 Queen Street, Geddington.

Approved.

KET/2018/0187, Mr & Mrs D Hunter, 6 Queen Eleanor Road, Geddington.

Replace flat roof with pitched roof and increase height of chimney.

Approved.

KET/2018/0152: Mr B Ward, 4 Newton Road, Newton House, Newton

Replacement windows and doors Listed Building Consent Application

Approved

KET/2018/0138: Mrs C Tebbutt, 9 Skeffington Close, Geddington.

Single storey rear extension 9 Skeffington Close

Approved

KET/2018/0045: Mrs J M Pearce, Sherwood Lodge, 36 Queen Eleanor Road (land adj), Geddington.

1 x dwelling Outline Application 36 Queen Eleanor Road
Approved

b) Planning Applications

Cllr Rowley did not take part in this discussion and abstained from any voting decision made.

KET/2018/0277 - Mr & Mrs Temple, 4 Newton Road, Geddington.

Two storey rear and single storey rear and side extension to include alterations to front porch.

This will roughly double the size of the dwelling, with most of the extension to the rear. It will not affect anyone except possibly the neighbours.

Cllr Batchelor proposed no objection to the application, seconded by Cllr Wenbourne. Four councillors supported the proposal and there were three abstentions.

08/19. PARISH PLAN

a) To consider whether the current policy of dogs in the recreation field be maintained, and if so whether to enhance the prohibition signage and enforcement

Dog fouling is an issue within the Parish Plan (point 4) as needing action. However, dogs off their leads in the recreation field is now an issue, with parish councillors concerned that if there is a risk on land that the Parish Council is responsible for, that it needs to be addressed. Noted that the current signs stating to keep dogs on lead are small and tucked away. One of the members of the public has written a report, which will be discussed within the June meeting as an agenda item for this issue again.

Comments made:-

- The play area could be fenced off, but there could then be a problem with KBC access for their tractor when the grass is cut. This would mean the Parish Council would have to maintain the fenced off grassed area. Additionally, the fence would have to be high (dogs can jump over fences) and they could still walk through the gates if they were left open.
- The path goes through the play area.
- Legally dogs can presently be in the play area. "Dogs off leads" is theoretically enforceable but once further (more easily visible) signage is in place it will be easier.
- Dog mess rules apply in the recreation field. Commented that the only way to prevent fouling is to ban dogs altogether – some people come to the field for the specific purpose of dog defaecation.
- Dog owners and their dogs can access the berm or the meadow. However, the dog area in the meadow is not as big a space and can get really boggy
- The bye-law expired two years ago hence the PSPO coming into force. The PSPO can specify "dogs on lead" therefore relate to a particular area. It could have been specified two years ago that a dog-free area was required or a controlled area was needed.

ACTION 9: Cllr Rowley will ask the relevant KBC person if this can be applied for.

To summarise, if no actions are taken, it will not be an offence to let dogs off the lead. There is an issue as to this in and around the play area, with both biting risk and dog mess not being cleared up, although most owners are responsible and clear any mess made.

- Should the Parish Council trial an option and measure its success or otherwise?
- Would a dog warden give criteria as to when is a dog out of control, and what would enforcement look like?
- One proposal is that the bye-laws are removed and dogs are exercised around the outskirts of the field. However, owners may say they can recall their dog and the dog will come back to them if off the lead. Noted that it is only a few people who don't control their dogs or clear up after them.
- KBC could send a representative along to the Parish Council who may have a different perception of the issue.
- Resident felt that the message "this is the law" should be strongly conveyed.

ACTION 10: Cllr Goode will look at any studies or reports concerning dogs in recreation fields.

ACTION 11: 1 x member of the public confirmed happy for Cllr Rowley to give her report to KBC officers to find out if any suggested proposal is enforceable or not.

Also noted that new signage is going up around the Borough – the PSPO is not enforceable until this happens.

CORRESPONDENCE

- 09/19: CPRE Campaigns –“ We want - - planning for people” 10.4.18
- 10/19: “ “ “ – Fieldwork 19.4.18
- 11/19: Calor Community Fund “What’s your project” 1.5.18
- 12/19: CPRE Northamptonshire – Summer Road Show, 7.6.18 May 2018
- 13/19: CPRE Campaign – planning policy 4.5.18
- 14/19: Newsletters.
 - Weekly Email News Digest 9.4.18
 - “ “ “ “ 16.4.18
 - “ “ “ 23.4.18
 - “ “ “ 30.4.18
- Rural Services network – Rural opportunities bulletin 2.5.18
- Rural vulnerability Service – Rural Broadband April 2018
- Rural Housing Spotlight 1.4.18

There were no comments as to any of the correspondence
Cllr Buckseall will look at the planning policy (point 13/19).

15/19: FINANCE

Community account statement	as at 17.4.18	£15,564.01
Business Saver account	as at 17.4.18	£10,733.99

a) Accounts received

none

b) Accounts for payment

Haines Watts	£450.00	Yearly accounts 2017-18.
Projector Shop 24	£433.90	Projector for PC use - village hall meetings

The above payments to be authorised – proposed by Cllr Rowley, seconded by Cllr Batchelor. Agreed by all councillors present.

c) Approval and signing of the Annual Governance statement 2017/18.

The Annual Governance Statement 2017/18 had been circulated in advance and agreed by all councillors present to be correct. It was duly signed by the Responsible Finance Officer and the Chair.

d) Potential funding request for a proposed village leaflet.

All councillors present were happy with the concept, particularly for a heritage village, but some of the facts were not accurate. It would have to be written and/or approved by the Parish Council.

Agreed that the Parish Council approve the concept but have not approved the payment.

ACTION 12: Cllr Batchelor to relay this to the resident.

16/19 GDPR update

a) Feedback from the GDPR working group, to include plans, actions and updates.

The GDPR working group reported that a GDPR spreadsheet had been drawn up and now populated to show what actions need to be carried out to ensure GDPR compliance. The Parish Plan work was not able to be populated as this needs input or information from Cllr Padwick.

b) Recommendation on the appointment of a Data Protection Officer (DPO).

Cllr Rowley proposed that the Parish Council sign up to the Ncalc provision of a DPO for the first 12 months. It is free for this period of time. Seconded by Cllr Batchelor, agreed by all councillors present.

ACTION 13: THE Clerk to action the above.

Noted that individual councillors also had a duty to make sure they were working within the guidelines, as per the GDPR Security Compliance check list.

ACTION 14: The Clerk to customize the GDPR Security Compliance check list and send it out to all councillors.

ACTION 15: The Clerk to add GDPR records retention policy to the June agenda.

(Noted that KBC delete after seven years).

ACTION 16: Cllr Rowley will check as to personal ICO registration – does the Parish Council cover councillors and the clerk?

ACTION 17: Cllr Batchelor to circulate the GDPR spreadsheet.

ACTION 18: Cllr Rowley will circulate the training material that he has received from KBC.

ACTION 12: Cllr Rowley will enquire concerning individual councillor (not personal) emails.

17/19. ENVIRONMENT & RECREATION

a) Felling project in Geddington Chase.

Jonathan Plowe from Boughton Estates had been due to attend the meeting but was not present.

NEWTON

No issues had been raised

LITTLE OAKLEY

No issues had been raised

Items for next month's Agenda / AOB

Councillors were informed that a previous councillor had suffered a heart attack. Councillors expressed their sympathy and asked if the Clerk could send a note of sympathy collectively from them.

There being no further business, the meeting closed at 10.00pm.