

GEDDINGTON, NEWTON AND LITTLE OAKLEY PARISH COUNCIL
MINUTES OF THE MEETING HELD ON 10th JUNE 2019.

MEMBERS PRESENT:

Councillors N Batchelor (Chair), M Rowley, C Buckseall, P Goode, J Padwick, D Watson, S Wenbourne, P Berry.

APOLOGIES:

T Bailey, D Rushton, M Holland.

14/20 DECLARATIONS OF INTEREST

Cllr P Goode (for 20/20c).

Cllr Rowley (for 20/20a)

15/20 PUBLIC SESSION

No members of the public were present.

a) Police Report / Crime figures for June 19 meeting.

The April 2019 figures were the latest available and were as follows:-

	(note: no crime recorded for Geddington, Newton or Little Oakley for Mar 2019)		
	location	Category	
Geddington	Crime on or near Milby Lane	Violence and sexual offences (1)	Unable to prosecute suspect
	Crime on or near West Street	Anti-social behaviour (1)	Details, case timelines and current statuses are not provided for anti-social behaviour.
	Crime on or near Chase Farm	Burglary (1)	Investigation complete; no suspect identified
Newton	Nil		
Little Oakley	Crime on or near Park/open Space	Burglary (1)	Investigation complete; no suspect identified
	Crime on or near Park/open Space	Vehicle crime (1)	Investigation complete; no suspect identified

b) Questions and comments from the public.

None.

c) Reports from County and Borough Councillors

None

16/20: MINUTES OF THE LAST MEETING

a) Approval of Parish Council monthly meeting Minutes – held 13th May 2019

Proposed for approval by Cllr Goode, seconded by Cllr Padwick, subject to four amendments being made. Agreed by all other councillors present.

ACTION 1: The Clerk to carry out the four amendments to the minutes.

b) Matters arising; progress on agreed or outstanding actions.

Action 1, 13.5.19: Cllr Goode will look for a suitable company to contact for mirrors if they are a possibility for installation (Newton junction).

Cllr Goode reported that most mirrors are viewable from 20 metres but some are from 30 metres. The company contacted can both supply and install the mirror. Costings vary quite widely. Installation is still subject to Boughton Estates approval. Cllr Goode has spoken to the Duty Planning Officer (Mark Coleman) who has informed him that subject to legal caveats there are three ways of moving forward.

1. Carry out the installation (which is covered in the Town and Country Planning Act). However, if there was an objection Highways would have to look into it.
2. Apply for a Certificate of Lawfulness to obtain confirmation that it meets the requirements. No planning application is needed.
3. Submit a planning application for full planning application approval (the application has a fee payable).

Cllr Batchelor said that confirmation was needed from a supplier as to would the mirror(s) do the job that they were intended for. A proposal was needed by the supplier, giving them the scenario, the location, the siting and the size of mirror(s), and asking if it would fulfil the intended purpose. It was added that testing for sun blindness was needed.

It was proposed by Cllr Batchelor that highways were approached to see if a report could be commissioned to answer the questions that arose. A spend amount of up to £1000.00 was authorised. If a report was not able to be commissioned by Kier (the company that Cllr Goode has contacted and obtained all the initial information from), an alternative company to be contacted if possible. If both companies decline, the matter to be brought back to the next Parish Council meeting. Once a report is obtained, a quotation can be requested on the back of the survey. Seconded by Cllr Berry. Cllr Rowley abstained, the remaining seven councillors approved.

Noted at this point that the Parish Council's public liability insurance covers the Parish Council if anything did go wrong with the relating issues.

ACTION 2: Cllr Goode will make the above contacts.

ACTION 2.13.5.19: Cllr Goode will contact Racheal G-B and ask for clarification of figures as Cllr Bailey said that four Boughton Estate properties were for sale in Little Oakley.

Clarified that Boughton Estates do own four properties in Little Oakley. One property is still on the market from the previous Boughton estates disposal exercise.

ACTION 3, 13.5.19: The clerk to invite Racheal G-B to the Parish Council meeting each month.

ACTION 3: The clerk to send Racheal Gladstone-Brown an invitation for the next Parish Council meeting, asking her if she would like to explain what other Boughton Estate activities are currently happening or will happen in the next few

months. To add that following the useful meeting, the relations between Boughton Estates and the Parish Council are important, and a quarterly or six-monthly update on events and plans would be helpful.

Action 5, 13.5.19: The clerk to pursue obtaining a quote for replacement of the stile with a gate for possible Parish Council replacement.

The company that was contacted for a quotation sent a notification that they were unavailable until June.

ACTION 4: The Clerk to chase the request for quotation again.

Action 7, 13.5.19: The Youth Club to be written to inform them that the lease has been interpreted. The Clerk to ask Cllr Batchelor for the correct wording for the letter for the Youth Club.

The letter has not yet been written.

ACTION 5: The clerk to ensure this is written this month.

c) Approval of Parish Council Annual Meeting – held 13th May 2019

Approval proposed by Cllr Goode, seconded by Cllr Buckseall. All those councillors present at the Annual Meeting were in favour, pending one amendment to be made.

d) Matters arising.

No matters were arising from the Annual Meeting.

17/20: PARISH COUNCIL ANNUAL MEETING - Remaining posts to be filled.

05/20 - The post of Vice Chair was left open.

Appointment of Members for Committees.

Finance: Cllr Batchelor, the Vice Chair (currently vacant), the RFO, Cllr Watson, Cllr Rowley and Cllr Goode. Nominated by Cllr Padwick, seconded by Cllr Berry, approved by all councillors present.

ACTION 6: Cllr Goode to be added as a signatory for signing of cheques.

Capital projects committee: absorbed into the Finance committee (no separate sub group of the Finance committee to exist now.)

Lighting/ footpaths: Noted that the Parish Plan does not have a responsibility for the practical delivery. The lead will therefore be Cllr Wenbourne (as approved at the Annual meeting).

Parish Plan: Cllr Padwick.

Appointment of Parish representatives.

Flood Wardens: Cllrs Rushton, Bailey, Sarah Pask and Cllr Batchelor.

Rural Forum: Cllr Watson.

Neighbourhood Watch: Cllr Berry. (Noted that a parish representative is needed as a liaising role so that the Parish Council can be aware of the work of the Neighbourhood Watch in the Parish.

Dallington Charity: Cllr Rowley.

All the posts following the Finance Committee were nominated by Cllr Batchelor, seconded by Cllr Goode and approved by all councillors present

PLANNING

a) KBC Decision notices

KET/2018/0520: *Mr & Mrs S & L Morrison, The Old Bakery, 12 Bakehouse Hill, Geddington. Replace main roof and clean roof to oven structure. Repaint front/stable door and replace rear and internal doors. Repoint brickwork, repair and paint windows, treat and stain beams/door to oven structure and paint tie bars. Replace radiators, bathroom/en-suite/ground floor toilet fittings, to include retiling and painting*

Approved (refinement of the application)

KET/2019/0060: *Mr & Mrs P & M Cooper, 8 Chase View Road (land to rear), Geddington. 1 no. dwelling with access off Slade Close (amended scheme)*

(For information only). This has gone to Appeal.

b) Planning Applications

No application received since May 2019 meeting.

18/20: PARISH PLAN.

a) Parking - Queen Street.

The meeting was informed that there had been problems with a bin lorry trying to travel along Queen Street, caused by parked vehicles at the narrowest point in the street.

Comments made:-

- Double yellow lines are needed.
- Extend the pavements so there is not sufficient space for a vehicle to park.
- The area of Queen Street with the narrowest width (pinch point) to have a bike rack installed. This would also be helpful in terms of the green travel plan. However, it was reported that a bike rack would be classed as making the problem worse. No cars would be able to park in the narrowest area but bin lorries would still struggle to drive along this section of the road.
- No complaints have been submitted to KBC.
- It was agreed that a sign referencing the need for emergency vehicles to travel along Queen Street would be tried before any further actions were contemplated (See agenda item 18/20b).

- Noted that the problem is worse at the moment as Queen Street is more congested in the pinch point area because of the food bank in the Chapel. Badly parked cars do also not help the situation.
- **ACTION 7: Councillors to publicise as much as possible that drivers need to park in the Village Hall car park or walk. The food bank co-ordinator to be asked to inform people of this. Cllr Rowley will also mention this to the initiator of the “knit and natter” group that meet in the Café Oak.**

It was commented that a second emergency vehicle sign may be needed in Bridge Street near the bridge area.

b) Authorisation of emergency vehicle signage and approval for attachment to lamppost needed.

Cllr Goode had circulated emails to and from Sarah Barnwell (SB) from Kier who had said that an emergency vehicle sign was available. There was no objection from SB with the sign being installed on the nearest lamp post if the lamp post was the Parish Council’s responsibility. Councillors requested that SB be informed that ownership of the lamp post was not determined but it was not the responsibility of the Parish Council. Cllr Goode agreed to convey this to SB.

ACTION 8: Cllr Goode will action the above.

c) Update on bus issues/new timetable.

The new timetable will be operational from July 2019.

It is more targeted at specific groups of bus users so will hopefully encourage people to use the bus service. It was hoped that the working group is publicising the new bus timetable, with an emphasis on the 7.55am service for schools and a return service at 4.07pm.

d) Green Travel Plan

A Green Travel plan is being developed, to include usage of buses and bikes

e) Potential use of mirrors for Newton junction proposal – further information.

This was discussed earlier in the meeting (see 16/20b).

CORRESPONDENCE - received and circulated - to note or comment upon.

No comments were made concerning previously circulated correspondence.

19/20. FINANCE

Community account statement as at 17.5.19 £43,922.83.

Business Saver account as at 17.5.19 £10,755.41

a) Accounts received

Precept payment 2019-20 £20,000.00

b) **Accounts for payment**

Boughton Estates Ltd	£570.00	Playing field rent 30.9.18 – 29.3.19
Boughton Estates Ltd	£0.05	Slade footpath rent 25.3.19 – 24.3.20
Geddington Village Hall	£157.50	1st ½ yr rent –lounge for PC meetings
Haines Watts (SEM) Ltd	£492.00	Internal auditors for year end 31.3.19.

Authorisation for the above payments proposed by Cllr Watson, seconded by Cllr Rowley. Agreed by all councillors present.

c) **Approval of 2018/19 accounts.**

It was proposed by Cllr Watson that the Annual Statements 2018–19 be approved. Seconded by Cllr Batchelor, agreed by all councillors present.

20/20: ENVIRONMENT AND RECREATION.

a) **EYFS & KS1 Sports Day at the playing field on Friday 5th July 2019 (morning) – approval request from Geddington Primary School.**

There were no objections to this request

ACTION 9: Cllr Batchelor will ask Jane Rowley to submit an article for the newsletter regarding parking for the event.

b) **Any Gigaclear issues to be raised?**

It was reported that Chase View Road is now finished; the next road to have the Gigaclear work carried out will be Bright Trees Road. Any localised issues have been raised and resolved.

c) **Approval of organisations' responsibilities in Parking Management Plan.**

Cllr Goode explained the responsibility of each organisation with the plan, and went through the amendments that are now in issue 2 of the Parking Management Plan.

Cllr Batchelor added that there is a possibility that it could be opened up to accommodate other village activities. The Village Hall would be able to refer back to the Parish Council for an event such as a wedding event.

The Village Hall Committee has applied for a KBC grant for grid flooring for the temporary car park.

Reiterated that when the gate is taken down there has to be a marshal on site.

It was proposed by Cllr Batchelor that the Parish Council adopt the plan. Seconded by Cllr Berry. All those present were in favour of the proposal.

Cllr Goode reiterated that the overflow parking is a solution to current issues, not to any future parking problem; that is a second issue.

It was proposed that the Plan be approved – proposed by Cllr Batchelor, seconded by Cllr Berry, agreed by all councillors present.

ACTION 10: A signed copy of the Parking Management Plan to be given to the Village Hall Management Committee, the Cricket Club and the Bowls Club.

NEWTON

Cllr Watson relayed that the Newton Field Centre is to transfer ownership to the Buccleuch Academy.

LITTLE OAKLEY

No issues raised.

AOB

The board on the Village Hall lounge wall showing past Chairs of the Parish Council –to be taken down and updated once the relevant company is contacted.

ITEMS FOR NEXT MONTH'S AGENDA.

- PCSO presence in the village (it was stated however that this will not happen now unless there are specific issues in the village that are of concern).
The GVFB Trundle.
The date of the next Rural Forum to be included on the July agenda.