

GEDDINGTON, NEWTON AND LITTLE OAKLEY PARISH COUNCIL
MINUTES OF THE MEETING HELD ON 11th JUNE 2018

MEMBERS PRESENT:

Councillors N Batchelor (Chair), P Goode, C Buckseall, D Rushton, S Wenbourne. P Berry, D Watson and T Bailey.
Cllr M Rowley attended the meeting from 8.17pm.

APOLOGIES:

Councillor J Padwick.

18/19 DECLARATIONS OF INTEREST

Cllr Rowley - for 7/19 e) and g) – relative of the suggested/ relevant persons.

19/19 PUBLIC SESSION

One member of the public was present from 7.50pm. Two employees of Anglian Water attended from 8.00pm.

a) Police Report / Crime figures

Police crime figures for April 2018.

- 1 x vehicle crime, on or near Chase View Road - Investigation complete – no suspect identified.
- 1 x vehicle crime, on or near Chapel Lane - Investigation complete – no suspect identified.
- 1 x ASB, on or near Queen Street - No other details given
- 1 x possession of weapon, on or near Thomas Rippin Close (Includes possession of a weapon, such as a firearm or knife) Under investigation.

No crimes reported for Newton or Little Oakley.

b) Questions from the public

The member of the public had input with the two Anglian Water employees who attended the meeting from 8.00pm – see 24/19 a).

c) Reports from County and Borough Councillors

County Councillor.

No report received

Borough Councillor

No report received.

20/19: MINUTES OF THE LAST MEETING

a) Approval of Parish Council monthly meeting Minutes – held 14th May 2018.

The Minutes were approved subject to one action point amendment – proposed by Cllr Batchelor, seconded by Cllr Wenbourne, agreed by all councillors present to be a true record.

b) Matters arising; outstanding actions.

Action 4 (14.5.18): (concerning date for when the re-painting of the lines will take place (Rockingham Road roundabout). The Clerk to chase again Sarah Barnwell or Ian Boyes for a reply, and tell her that it also needs re-surfacing.

ACTION 1: No reply has been received, the Clerk to chase Sarah Barnwell again.

Action 5 (14.5.18)– (does the Parish Council put broadband in the Village Hall or not? Cllrs Batchelor, Rowley and Rushton to have a discussion before the next meeting - The Clerk to add this issue to the next agenda again).

ACTION 2: The Clerk to remind Cllr Rowley of this action point prior to the next meeting.

-Action 9 (14.5.18)– (applying for dog-free area was required or a controlled area was needed. Cllr Rowley will ask the relevant KBC person if this can be applied for).

Cllr Rowley said that KBC can be asked to make an amendment to the dogs in public places order. This is one option to be considered. However, nothing is enforceable at the moment.

Action 10 (14.5.18): (Cllr Goode will look at any studies or reports concerning dogs in recreation fields).

Cllr Goode has found relevant information.

ACTION 3: a small working group to be formed shortly, all the information will be forwarded to them and a structured debate will be held at the July meeting.

Action 11 (14.5.18): (1 x member of the public confirmed happy for Cllr Rowley to give her dog report to KBC officers to find out if any suggested proposal is enforceable or not).

ACTION 4: The Clerk to check if the report has been forwarded on.

Cllr Wenbourne added that one resident has complained to her that a dog fouls outside the resident's house in the Woodlands every day. She was advised to encourage him to ring the KBC dog warden department.

Action 12 (14.5.18): (Village leaflet - Agreed that the Parish Council approve the concept but have not approved the payment. Cllr Batchelor to relay this to the resident).

Cllr Batchelor updated as to this action. The message was relayed: the resident had had the leaflets printed in the meantime.

Action 15 (14.5.18): The Clerk to add GDPR records retention policy to the June agenda.

ACTION 5: to carry forward to the July meeting.

Action 16 (14.5.18): ACTION 16: Cllr Rowley will check as to personal ICO registration – does the Parish Council cover councillors and the clerk?

Action 18: Cllr Rowley will circulate the training material that he has received from KBC.

Action 19: Cllr Rowley will enquire concerning individual councillor (not personal) emails.

ACTION 6: The clerk to ask Cllr Rowley if he can find out/ circulate information relating to the above.

At this point Cllr Batchelor informed the meeting that the Boughton Estates tree person who was due to attend the meeting had sent his apologies, and would attend the July meeting instead.

c) Approval of Parish Council AGM Minutes - held 14th May 2018

The Minutes were approved. Proposed by Cllr Wenbourne, seconded by Cllr Rowley. Agreed by all councillors present to be a true record.

d) Matters arising; progress on agreed actions.

It was noted that the Dallington charity and also the Village Hall representative are still to be nominated. The Parish Council does not have to nominate a person, but Cllr Batchelor felt that it would be right to do so.

ACTION 7: Cllr Batchelor will ask how often both normally meet.

PLANNING

a)KBC Decision notices

KET/2018/0277 - Two storey rear and single storey rear and side extension to include alterations to front porch.

Approved

b) Planning Applications

Cllr Rowley did not take part in this discussion and abstained from any voting decision made.

KET/2018/0334 - 2 no. stables and retrospective planning permission for a steel container and horse walker. Full Application

The new stables will bolt on to the existing stables: the use is for quarantine purposes. Noted that the area is within the conservation area, but not within the designated green space.

After a short discussion it was proposed by Cllr Batchelor that there was no objection to the application. Seconded by Cllr Wenbourne. One councillor objected to the proposal, three councillors abstained, a majority of councillors supported the proposal

KET/2018/0334 -Temporary change of use for 6 weeks, with associated works to facilitate mass participation event. Full Application

Proposed by Cllr Goode that there was no objection. Seconded by Cllr Watson. One councillor objected to the application, two councillors abstained from voting, a majority of councillors supported the proposal.

21/19: PARISH PLAN

a) Dog issues. To discuss the steps and information needed prior to a full consideration and decision at the July meeting

A working group made up of Cllrs Goode and Batchelor, plus the resident who has written the dog report, to be set up to discuss in depth the options available.

ACTION 8: Cllr Batchelor to action the above.

b) Update on the number 8 bus service – confirmation requested that it will not be subjected to NCC cuts.

The concerns had come from Castle Gardens. Cllr Rowley said that the concerns were that the bus service will be shortly cancelled and re-tendered by NCC. The tender document however may include the two stops on the main road only. However, the Geddington service bus route is not subsidised. He added that KBC needed to hear from NCC as to what was happening as it was unclear at present.

ACTION 9: The Clerk to ask Cllr Perry (NCC) what is happening with the number 8 bus service, and to clarify any firm decisions. The Parish Council are only aware of rumours, not of what is being proposed or is happening.

22/19: CORRESPONDENCE - TO NOTE OR COMMENT UPON.

There were no correspondence issues relating to items received that had been sent out to councillors.

23/19: FINANCE

Community account statement	as at 17.5.18	£34,751.46
Business Saver account	as at 17.5.18	£10,733.99

a) **Accounts received**

£20,000.00 precept payment from KBC.

b) **Accounts for payment**

		Subject to discussion and decision
Parish Clerk - Anita Curtis.	£1024.91	1/4ly Salary Apr – Jun 2018. Incremental increase (see explanation provided in advance of the meeting) plus LGA national increase (2%), spreadsheet provided.
Parish Clerk - Anita Curtis	£256.23	PAYE Apr – Jun 2018. Paid by AC to HMRC on own debit card.
Parish Clerk - Anita Curtis –	£60.00	Agreed qtrly depreciation of equipment – Apr – Jun 2018.
Parish Clerk – Anita Curtis	£19.98	Expenses Apr – Jun 2018 (Ink cartridges £9.00, stamps £10.98) total £19.98.

The above payments to be authorised – proposed by Cllr Rowley, seconded by Cllr Batchelor. Agreed by all councillors present.

c) Approval and signing of the Annual Statements 2017/18.

The Annual Statements 2017–18 had been circulated in advance. It was proposed that they be approved by Cllr Batchelor, seconded by Cllr Watson, agreed by all councillors present.

d) Incremental pay increase and increase for the National Local Government salary scales – for discussion and decision.

This item was discussed by councillors as a closed session, with the Clerk also not present, under “*Motion to exclude the Public and Press in relation to this agenda item: In accordance with section 1(2) of the Public Bodies (Administration of Meetings) Act 1960, in that publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be transacted.*”

Councillors voted to approve the two increases, and requested a review to take place of the performance of the Clerk over the previous 12 months, in a year’s time.

e) Broadband for the Village Hall - the cost range of the one-off install/ start-up costs, and the monthly line rental.

Questions asked:-

- Can Village Hall users access it? Noted that members of the Parish Council can sometimes access the internet via the Cricket Club connection.
- What can the grant be used for? It is for the PC to be digitized therefore more transparent for residents. It is not only for the capital funding, but for monthly costs as well.
- It will cost approximately £150.00 for installation costs, and approximately £50.00 a month thereafter.
- It is logical to get the lounge set up for broadband initially, then possibly a booster to be purchased for the hall.

It was proposed by Cllr Rushton that the above be actioned. Seconded by Cllr Buckseall. All those present were in favour.

ACTION 10: The Clerk to speak to Cllr Rowley regarding bank details as a direct debit will need to be set up.

24/19. ENVIRONMENT & RECREATION

a) Anglian Water – attendance at 8.00pm by Customer Liaison Manager and Maintenance Manager to address letter sent to them from the PC.

The two representatives from Anglian Water(AW) arrived to address the meeting for 8.00pm. The following discussion took place within the public session so that the resident present could have input.

The following are the main issues that were conveyed / further questions raised.

- the 20.4.18 issue. The information Anglian Water have is that there was no discharge when the AW representative attended the area. The first person who attended re-set the system. Cllr Watson wished to know why the system had been reset without

checking that there was a discharge. He was informed that if one pump trips out, the engineer will attend and reset it.

- The meeting was informed that the main reason for the pump tripping is fat and rubbish such as wet wipes found in the system.
- An emergency overflow alarm at the pumping station notifies when there is a discharge. One pump had tripped out the day before, one pump tripped out on the following day.
- If there is a mechanical or electrical failure AW are allowed to discharge?
- Cllr Berry asked what sort of pumps are in use as they are very old. AW said they are still fit for purpose.
- The resident present said she lives opposite the pump and it has broken down so many times in the past six years. She has had numerous conversations with engineers who inform her that the pumps overheat and breakdown. The engineers tend to come to her as they can't find the pumping station. Cllr Bailey asked if they overheat because they are old or because they cannot cope with the wet wipes etc that are in the system. AW said that a modern pump would not cope any better. Cllr Berry said that a modern pump has a greater specification and would cope "significantly better". AW said that a new pump may be 20% or 30% better, depending on the pump.
- The Manager has only been in post for 7 months and is only aware of the one event.
- Is a pumping station pumping into the local course normal? AW said they judge it on how the pump performs, and from their data, the pumps are doing what they supposed to be doing.
- The question was asked – if raw sewage is released into the waterway how do they inform residents whether it is safe to paddle or not.
- Cllr Bailey said that a household leaflet drop is needed if it is caused by rubbish being flushed down the toilet.
- AW said that they need to make sure that the pumping station is in good condition.
- Is AW is going to double the frequency of checks of the wet well, and is AW in breach of s.89, regarding discharging without taking reasonable care and attention. Cllr Berry added that AW is discharging into the river for operational reasons. Cllr Rushton asked why it is recorded on their system as "no particular problem" bit the engineer on speaking to the resident says there is.
- The resident asked if there are any signs that can be put up to warn families that raw sewage may be in the water.. AW said that they can put up "pollution watch" signs.

Conclusion of discussion: PPM frequency – can AW review the frequency?

A proper review of the stream through the pumps needs to be carried out, and taken to a higher level.

Cllr Batchelor summarised by confirming that AW will write to the Parish Council. A response should be received by the first week in July.

AW to conduct a review.

AW to look at the mechanical pumps.

AW to look at the warning signs issue.

Answers to the additional questions that had been submitted were then given.

1. There was surplus water flooding on 10.6.18.
2. As regards to 30.3.18 and 2.4.18, "Aaron" told Cllr Goode that "it needed a fuller survey".
3. AW say the root infestation is a one-off – the root incursion took many years to happen.

A whole map of the area is not available, but you can pinpoint the specific location and a map is available to buy.

ACTION 11: The Clerk to follow this up.

b) Confirmation required by Bowls Club – “has a thorough risk assessment been carried out of the path by the hedge that leads to the Bowls Club”.

It was stated that a thorough risk assessment has been carried out earlier in 2018 and there was deemed to be no risk. The land is the Parish Council's responsibility, and even though permission was given by the Parish Council for the Bowls Club to lay the path many years ago, that does not make any difference to responsibility, hence it is the Parish Council and not the Bowls Club whose duty it is to carry out the risk assessment.

However, if the Bowls Club give detailed evidence of where they believe any risk is, councillors agreed that they will carry out another risk assessment in particular examining any highlighted areas.

ACTION 12: The Clerk to write the response to the Bowls Club.

c) Proposed maintenance work to 5 bar gate – access to the meadow.

Cllr Goode had followed up the email received from KBC by checking the gate. He confirmed that it needs replacing or maintenance work to be carried out.

ACTION 13 The Clerk to send off for three quotations for a new gate/ new posts, new hinges etc.

d) Discussion of Village Hall car park ASB issues

A councillor said that the car park was not very well covered regarding CCTV cameras. She confirmed that there is some anti-social behaviour and it is part of the police regular patrol area. Cllr Rowley confirmed that there are some ASB issues, but levels are no higher than anywhere else.

Locking the car park gate is impractical (it would not be able to be locked before midnight), plus nearby residents park in the car park.

ACTION 14: The clerk to send an official email concerning this matter to Cllr Rowley (as a Borough Councillor).

e) Proposed refurbishment to the WWII Commemorative bench on the Village Green.

Reported that it needs a light sanding and protective finish. It was suggested that a resident may be happy to carry out the work. It was proposed by Cllr Goode that the resident be asked, (the Parish Council to pay for the materials), and if he is not able or willing to do it, the Clerk to get a quotation for the job.

ACTION 15: Cllr Rowley to ask the resident, and put forward a job to the GVFB for some weeding to be carried out around the bench.

f) Boughton properties disposal

Councillors stated that they still wished to meet with a senior person.

Action 16: The Clerk to convey this to Boughton Estates.

g) Use of the Geddington Primary School of the recreation field for their sports day on Friday 6th July 2018.

Councillors all agreed that they were happy for the school event to take place on the recreation field.

ACTION 17: The Clerk to remind the Bowls Club that in no circumstances are they to drive any vehicles on to the recreation field on Friday 6th July.

ACTION 18: The Cricket Club to be advised that they need to liaise with the school on this day where necessary.

ACTION 19: The Clerk to contact the School to confirm that the recreation field can be used.

NEWTON

Cllr Watson conveyed before he left the meeting at 9.15pm that the Newton Road junction is still very dangerous, with him experiencing another near miss whilst coming out of the approach road to Rushton recently.

LITTLE OAKLEY

No issues had been raised

Items for next month's Agenda / AOB

There being no further business, the meeting closed at 10.00pm.